

Artists-in-Residence Program A Success!



GENERAL LEW WALLACE
STUDY & MUSEUM
HOME OF BEN-HUR

GENERAL LEW WALLACE
STUDY & MUSEUM

From the Study

October 10 was the perfect fall day to take a stroll and experience natural beauty and local art. At least 75 visitors did just that by attending the Artists-in-Residence Program on the Museum grounds. As the capstone of 10 days of arts events in Montgomery County, the Artists-in-Residence Program gave visitors unique access to the artistic process. Instead of looking at only the final product of artists' efforts, children and adults had the opportunity to observe and interact with three local artists during their creative processes. Karen Patton painted an image of the Study in oil on canvas, while David Harvey carved Lew Wallace's face in soft wood. Kim Goebel put paint brushes filled with brick red dye in the hands of

onlookers so they could contribute to her quilt depicting the Study. They also displayed several completed pieces and often stopped their work to



Becky Loudermilk leading a self-portrait activity during the Artists-in-Residence Program on the grounds of the Museum October 10.

talk about techniques with visitors.

Additionally, many groups of parents and children enjoyed creat-

ing their own art. Tracy Smoll, Becky Loudermilk, and Ann Stanley designed activities around the three major themes of Lew Wallace's art:

Portraits, Architecture, and Landscape. Children left the grounds with self-portraits, watercolor landscapes, and construction paper models of the Study. Many groups of parents and children stayed for 30-45 minutes working on art projects. Most of the visitors also took the time to visit the Museum for a tour with special emphasis on Lew Wallace's art. Kara Edie, weekend docent and the most recent addition to the Museum staff, gave tours non-stop all afternoon. The event was made possible by a grant from Target Stores and the tireless efforts of the Education Committee and Stacy Klingler.

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Special points of interest:

- Be sure to vote for the 2005 Board of Trustees slate and the new By-Laws on Page 7!
- Christmas Open House - December 12th, 1:00 to 5:00 pm.
- The Museum will close for the season November 29, 2004 and will re-open in March 2005. Visitation during December, January, and February is by appointment only.

The Lew Wallace Study Preservation Society

CONSTITUTION AND BY-LAWS

As you have read in past newsletter issues, the Museum has undergone considerable re-organization over the past eighteen months. To better reflect these changes and to improve the operations of the Board of Trustees, the Board drafted the following revision of the Constitution and By-Laws. Approved during the October board meeting, they are submitted here for review and approval by the Society membership. On page 7 there is a ballot for the 2005 Board of Trustees slate and it includes a check box for each member to designate his/her approval. Once approved, the Constitution and By-Laws will be effective beginning January 1, 2005.

ARTICLE I. Name

Section 1. The name of the organization shall be the Lew Wallace Study Preservation Society, also known as the LWSPS.

Section 2. The principal address shall be 200 Wallace Avenue, Crawfordsville IN 47933. The mailing address shall be P. O. Box 662, Crawfordsville IN 47933.

Section 3. The fiscal year of the LWSPS shall coincide with the calendar year.

ARTICLE II. Purposes

Section 1. The sole purpose of this Society shall be to support the mission of the General Lew Wallace Study and Museum.

Section 2. The Society shall assist with planning, fund raising, programming, providing volunteers, making additions to the collections and providing other activities related to the successful operation of the Museum.

Section 3. The Study, Carriage House, and grounds are owned by the City of Crawfordsville, Indiana, and operate as part of the Crawfordsville Parks and Recreation Department.

ARTICLE III. Membership

Section 1. The LWSPS shall be composed of active members who have paid current membership dues.

Section 2. Membership categories and dues shall be determined as needed by the board of the LWSPS.

Section 3. Each membership, regardless of category, is entitled to one vote.

ARTICLE IV. Board

Section 1. The Board of Trustees of the LWSPS (hereinafter called the "Board") shall be elected by the general membership, with the exception of one member who shall be elected by the board of the Crawfordsville Parks and Recreation Department. Terms of office shall be rotated so that four Board members are elected each year.

Section 2. The Director of the Parks and Recreation Department shall be an ex-officio member of the LWSPS board.

Section 3. The Board of the LWSPS shall have responsibility for the business and affairs of the LWSPS.

Section 4. The Board shall consist of twelve (12) members, four of whom shall be elected annually to serve a term of three (3) years.

Section 5. Any candidate for the Board must be an active member of the LWSPS prior to election to the Board.

Section 6. In the event of a vacancy on the Board prior to the completion of term, the nominating committee shall present nominations at any regular or special meeting of the Board. Subject to additional nominations from the floor, the vacancy shall be filled by a majority vote of the board members present at said meeting. The person elected shall fill the remainder of the unexpired term.

Section 7. Any member of the Board who shall be absent for three consecutive meetings a year without presenting satisfactory excuse or who has failed to pay dues for one year may be removed from the Board by a majority vote of the Board members. Such action shall not be taken until said Board member has been notified in writing and provided an opportunity to reply.

Section 8. No Trustee shall be personally liable for any obligation incurred by the Corporation. To the extent not inconsistent with the law of the state of Indiana, every Trustee shall be indemnified and held harmless by the Cor-

poration against all liability and reasonable expense that may be incurred by such Trustee in connection with or resulting from any claim, action, suit or proceeding that may result from the position of Trustee.

ARTICLE V. Meetings

Section 1. Meetings of the Board to conduct the business of the LWSPS shall be held at a regular time and place at least ten (10) months out of the year. The time and place will be established by the Board at the beginning of the fiscal year. Museum staff will notify Board members of each meeting at least one (1) week prior to meeting date.

Section 2. The annual meeting of the active members of the LWSPS shall be held during the month of February. The time and place of the annual meeting shall be determined by the Board. Notice of the meeting will be provided to all members at least thirty days prior to the date of the annual meeting. A simple majority of the active members present shall constitute a quorum for the transaction of business at the annual meeting.

ARTICLE VI. Officers

Section 1. The officers of the LWSPS shall be the president, vice president, secretary and treasurer.

Section 2. The officers shall be elected from the Board of Trustees by the Board of Trustees.

Section 3. The nominating committee shall prepare a slate of officers which will be sent to Board members prior to the December meeting.

Section 4. Election of officers shall occur at the January meeting of the LWSPS Board by majority vote.

Section 5. Officers shall serve a term of one (1) year and may succeed themselves for no more than one consecutive term. Vacancies shall be filled by a majority vote of the Board.

ARTICLE VII. Duties of Officers

Section 1. President. The President shall be the chief executive officer of the LWSPS. The President shall preside at all meetings of the membership and of the Board. The President shall also cast the deciding vote in case of a tie.

Section 2. Vice President. The Vice President shall perform the duties of the President in the absence of the President and shall succeed the President in that office.

Section 3. Secretary. The Secretary shall keep an accurate record of minutes of all meetings of the Board and of the general membership. He/she shall also conduct the correspondence of the Board by request of same.

Section 4. Treasurer. The Treasurer shall keep correct and up to date records of the organization's financial accounts. The Treasurer will provide a financial report at all regularly scheduled Board meetings and at the annual meeting of the membership. The Treasurer shall make all financial books and records available for inspection at reasonable times to any member of the Board. The Treasurer shall prepare and file on behalf of the LWSPS its annual Not-for-Profit Corporation annual report and other such financial reports and returns as may be required from time to time to maintain the LWSPS in good standing under the law. The Treasurer shall cause an annual audit of the books to be made.

ARTICLE VIII. Committees

Section 1. Committees of the Board may be standing or ad hoc. The President, in consultation with the Director of the General Lew Wallace Study and Museum, shall appoint all committees subject to approval by the Board. Standing committees shall consist of at least three (3) individuals and shall be chaired by a member of the Board. The President may from time to time, with the approval of the Board, appoint any additional members.

Section 2: Each standing committee shall report to the Board its recommendations upon all areas of its responsibility. At least 30 days before the end of the fiscal year, each standing committee shall present to the budget committee its proposed budget for the following year.

Section 3: The standing committees and their assigned functions are:

- Executive Committee – Composed of the officers of the LWSPS and meets as needed to advise the President of the board on general concerns of the organization. The Director of the Museum and others may be invited to attend specific meetings in an ex officio capacity.
- Development Committee – Leads the fundrais-

ing efforts of the organization by planning the approach, coordinating leads, facilitating direct asks, and making a case in the community.

- Buildings/Grounds Committee – Responsible for preserving the historical integrity of the site according to *Secretary of Interior Standards for Historic Preservation*. This includes monitoring the Parks and Recreation Department’s maintenance and improvement projects, recruiting volunteers to support those projects, and working with the Director to create an ongoing preservation plan for the site.
- Education Committee – Provides creative support for the staff and assists with planning and implementing structured educational programming throughout the year.
- Events/Public Relations Committee – With staff, plans and helps execute donor and membership events to be held throughout the year. Provides public relations support by drafting and circulating press releases and identifying other information outlets.
- Collections Committee – Assists the Director with collections management which may include acquisition, storage planning, condition assessment, and deaccessioning.

ARTICLE IX. Staff

Section 1: The Board, in conjunction with the Director of the Crawfordsville Parks and Recreation Department, shall employ a paid director for the GLWSM. Together they shall determine the duties, responsibilities, and compensation of the director.

Section 2: The GLWSM director shall be responsible to the Board and to the Director of the Parks and Recreation Department and under their direct supervision. The director shall be responsible for the implementation, operation, and administration of the programs and activities of the GLWSM. The director shall submit a report on the activities of the GLWSM at each regularly scheduled Board meeting and at the annual membership meeting. The director shall be an ex officio member, without vote, of all standing and ad hoc committees of the LWSPS. Said ex officio status shall not be counted when determining the size of such bodies, or in determining the existence of a quorum.

Section 3: The director of the GLWSM, in conjunction with the Director of the Crawfordsville Parks and Recreation Department, shall employ a paid staff member to assist the GLWSM Director. This employee may be designated the Assistant Director of the GLWSM and shall serve under the direct supervision of the director. Additional hourly staff may be hired by the Director of the GLWSM to support its operations.

Section 4: The director, or appointed delegate, shall recruit and train a volunteer staff as needed. Staff activities

and services for any standing committee shall be arranged through and coordinated by the director. The director may recommend the creation of staff positions and the employment, promotion, and termination of any staff member, subject to approval by the Board and the Director of the Parks and Recreation Department.

ARTICLE X. Miscellaneous

Section 1: Meetings of the Board and membership shall be conducted according to *Roberts’ Rules of Order*.

ARTICLE XI. Execution of Instruments

Section 1: Unless otherwise ordered by the Board, all written contracts and other documents entered into by the LWSPS shall be executed on behalf of the organization by the President and the Director of the Crawfordsville Parks and Recreation Department.

ARTICLE XII. Dissolution

Section 1: In the event of the dissolution of the LWSPS, all assets shall be distributed to such one or more organizations which have purposes and objects similar to those of the LWSPS and are exempt from United States income taxes under provisions of Section 501 (c)(3) of the Internal Revenue Code of 1986, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the Corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE XIII. Amendments

Section 1: These By-Laws may be amended by a majority vote of members present or voting by proxy at any regular meeting or special meeting called for the purpose, provided the amendment has been previously passed by a two-thirds vote of the board and that the text of the amendment is submitted to the members at least thirty (30) days prior to the meeting.

Centennial Celebration Planned

In 2005 the General Lew Wallace Study & Museum will be celebrating 100 years of operation as a museum and historic site. In 1905, General Lew Wallace passed away and his immense popularity encouraged his family to open the doors of his study to visitors and hire a caretaker. Fans and curious visitors have been coming to the Study ever since. Additionally, 2005 marks

the 125th anniversary of the publication of *Ben-Hur*. With these two major anniversaries converging in the same year, the General Lew Wallace Study & Museum is planning a series of activities and events to commemorate this important milestone year.

Activities and events will highlight the diverse interests and accomplishments of Lew Wallace: soldier, au-

thor, artist, diplomat, musician, and inventor. The festivities will attract local and out-of-county families, children, teenagers, adults and retirees. Activities and events will be concentrated during a two week period during the summer of 2005 and a one day event in the fall of 2005. The next issue of "From the Study" will have more details about this exciting celebration.

A new staff member joins "Lew's Crew"

Another new face has joined "Lew's Crew" this autumn. Kara Edie, a mother of two from Linden, joins the Museum staff as a weekend docent, and she's already looking to the future.

"2005 will be an exciting year," Kara said. "With the Museum's centennial and the completion of the rehabilitation of the Carriage House, there will be a lot of fun things going on, and I'm thrilled to help out wherever I can."

Kara says she's enjoyed "getting to know the General" through the many artifacts, photos and stories from his lifetime. She also has fun giving tours to local visitors:

"many visitors are from the Montgomery County area, and they've never visited the Museum before. They're blown away that such an accomplished soldier, politician, artist and author lived right in their backyard. It's exciting to share the General's stories with them."

A 1994 graduate of Franklin College with a Bachelor's Degree in journalism, Kara first fell in love with the Museum at this summer's Strawberry Festival. "I had no idea what went on behind those walls until then, but during the Festival, I was awed by the grounds and the fact that we could stand right at the spot where *Ben-Hur* was written," she said. As an aspiring writer herself,

Kara loved that Lew Wallace was able to build "a pleasure house for [his] soul," and when the Museum advertised for a part-time docent position, "I leapt at the chance. Although I have no museum training, I think my over-enthusiasm bowled Cinnamon and Stacy over."

And, returning to the staff is Barbara Lighty who has worked for the Museum in the past. She will be filling a few part-time hours on the weekends. Both Kara and Barbara have developed a keen understanding of Wallace history and do a tremendous job greeting visitors and educating the public about Crawfordsville's community gem.

Christmas Open House

The Museum will again join the collection of outstanding homes for the Montgomery County Historical Society's 26th Annual Christmas Tour of Homes and Historic Sites. This year's theme is *Sounds of the Season*. The tour will be held on Sunday, December 12, from 1:00 to 5:00 p.m. Tickets are \$6.00 in ad-



vance and \$8.00 on the day of the tour. For more information, contact the Montgomery County Historical Society at 362-3416 or mchs@wico.net. Thanks go to Dee Isenberg, who will be decorating the Study in a lovely Victorian style.

Thank you for your Carriage House gifts!

With the completion of Phase One improvements to the Carriage House, the board and staff of the Museum began fundraising for Phase Two of the Carriage House project. This project focuses on the interior rehabilitation of the building for use as an Interpretive Center. The following individuals and grant-makers have made gifts toward the Phase Two fundraising goal of \$150,000 since August 18,

2004. Thank you for your continued support!

Charles and Isobel Arvin, Austin and Lucille Brooks, Crawfordsville Journal Review, Crawfordsville Parks and Recreation Department, Dennis and Kathleen Hardy (in honor of Mr. and Mrs. David Hardy), Dennis Hohlbein, Thomas and Mary Hunt, Sara Lawrence, Paul and Mary Ludwig, Irmin-

gard McKinney, Phil and Vina Mikesell, Montgomery County Tourism Commission, Jamey and Diane Norton, David and Nancy Orr, Ed Pease, Robert and Gail Pebworth, Dan and Maria Pool, Bill and Retta Richardson, Dorothy K. Riley, Jim and Beth Swift, and Robert and Mary Wernle.

THANKS!

From the Gift Shop

Need to buy a gift? Consider shopping at the General Lew Wallace Study & Museum Gift Shop where all proceeds go toward the preservation and operation of this National Historic Landmark. Visit www.ben-hur.com for images and complete price list of our gift shop inventory.

GIFT ITEMS

Leather bookmarks, brown, with gold embossed Lew Wallace Study logo
#20001 \$3.00

Pin for your lapel or hat, Lew Wallace Study logo in gold and burgundy
#20008 \$4.00

Christmas Ornament, Howe House Limited, 1991, glass with sketch of Study.
#2-5003 \$5.00

Christmas Ornament, Tamerlane, 24K gold plated emblem of Study, boxed.
#2-6004 \$10.00

Folded Note cards, with Study image, box of 15 with envelopes, ivory.
#2-7005 \$5.00

FEATURED BOOK

Lew Wallace: An Autobiography, 2 volumes, hardbound in marbled blue, gold page edging, photographic reprint of 1906 Harper Brothers edition
#10010 \$60.00

SHOP WWW.BEN-HUR.COM!

ORDER FORM

Name _____ Date _____

Address _____

Phone number _____ e-mail _____

Item: _____ Item: _____

Item: _____ Item: _____

Method of payment:

Check enclosed Charge my credit card Type: VISA/MC

Card Number _____ Exp. _____

V number on reverse _____ Signature _____

Please Vote!

As mandated by the proposed By-Laws, the Society will elect four new Board Members each year. As this is a new procedure, all of the incumbent board members are eligible for re-election. During the January 2005 board meeting, their length of term will be determined by lot, with the one-year terms subject to re-election at the end of 2005 and the two-year terms subject for re-election at the end of 2006, and so on.

Instructions: Please cut along the dotted line and complete the ballot at right. You will need to vote for two things: the revision of the Constitution and By-Laws and the slate for the Board of Trustees.

Once the ballot is completed, please place it in an envelope and mail it to:

**Lew Wallace Study Preservation Society
PO Box 662
Crawfordsville, IN 47933**

Only one vote per household is permitted.

Ballots are to be returned by December 1, 2004 (postmark date).

The proposed slate is:

Rusty Carter*
Tom Fuhrmann
Olen Gowens
Johanna Herring
Dick Howell
Dee Isenberg
Chris Johnson
David Orr
Jon Smith
Dean Smoll
Joann Spragg

***Rusty Carter is the only non-incumbent board member.**

Official Lew Wallace Study Preservation Society Ballot

You will need to vote for two things on this ballot: the revision of the Constitution and By-Laws and the slate for the Board of Trustees.

Member Name: _____

Yes, I approve the Constitution and By-Laws as presented in the newsletter.

No, I do not approve the Constitution and By-Laws as presented in the newsletter.

2005 Slate of Trustees*

Rusty Carter
Tom Fuhrmann
Olen Gowens
Johanna Herring
Dick Howell
Dee Isenberg
Chris Johnson
David Orr
Jon Smith
Dean Smoll
Joann Spragg

Yes, I approve the proposed slate of Trustees.

No, I do not approve the proposed slate of Trustees.

Write-In Candidate(s): _____

**The twelfth member will be appointed by the Parks and Recreation Board.*



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PO Box 662
200 Wallace Avenue
Crawfordsville, Indiana 47933

Phone: 765-362-5769
Email: study@wico.net

We're on the web!
www.ben-hur.com

MISSION STATEMENT OF THE GENERAL LEW WALLACE STUDY & MUSEUM

The General Lew Wallace Study and Museum will collect, preserve, interpret and foster research of archival material and inanimate objects that reflect the life and career of General Lew Wallace, including his personal study, to promote an understanding of Lew Wallace and his role in shaping American history.

Are you interested?

As part of the celebration of 100 years of being open to the public, the Centennial Celebration Committee is considering sponsoring a book club to read several of Lew and Susan Wallace's books over the course of 2005.

Would you be interested in participating in a book club? Monthly or every other month? Would you like to have discussions lead by local experts or just discuss the books? Would you like to read about Indiana and the United States during Lew Wallace's lifetime? Please call (362-5769) or e-mail (study@wico.net) the Museum to let us know if you are interested and what form you think the book club should take. We look forward to hearing from YOU!